



June 5th

2-6 pm

Art Exhibits • Live Music • Dance • Theatre

Northeast Louisiana's Premiere Art Festival in Historic Downtown Monroe

Artist Call for Entries

**Presented by the Downtown Economic Development District
in cooperation with area residents and community businesses.**

2010 DOWNTOWN ARTFEST

Northeast Louisiana's Premiere Art Festival in Historic Downtown Monroe, La

CALL FOR ENTRIES

Downtown Artfest is a one day celebration of the arts in the streets of downtown Monroe. The streets are filled with artist booths, live bands, and street performers. The festival also features a children's activity area, a gallery stroll, and delicious food! Now in our third year we continue to grow and increase awareness by expanding advertising in print, television, and radio.

Our mission is to enhance downtown Monroe by bringing talented artists and unique art to our historic downtown. By doing so, we hope to enrich the arts community and provide artists with a valuable venue for selling their work.

We are looking for fine artists and artisans who produce handmade, original work. Works in any media may be submitted. In order to insure the quality of art to be displayed at the Downtown Artfest, all entries will be reviewed by a panel of judges.

Date: June 5, 2010

Time: 2:00 to 6:00 p.m.

Location: DeSiard and adjacent streets in downtown Monroe, LA

TO ENTER

To submit work for consideration:

- Complete and sign the attached Entry Form
- E-mail Entry Form and Images to downtownartfest@gmail.com
- Mail a copy of Entry Form and non-refundable Entry Fee to:

Artist Entries

Downtown Artfest
1400 South Grand
Monroe, LA 71202

Images: Selections will be made from 3–5 digital images representative of the work you plan to exhibit. Images should be in JPG format ONLY, 300ppi, approximately 4 x 6 inches. *JPG images must be named using your last name and the title of the work.*

Eligibility: Artists over the age of 18 residing in the United States may submit entries.

Deadline: Deadline for entries is **April 16, 2009**.

If selected: Artists who are selected will have 10 days upon receiving notice of acceptance to confirm their participation and submit their payment. Entry fees of accepted applicants will be applied towards the purchase of a booth space. All entry fees are non-refundable. Participants will be notified of acceptance on or before April 30th by phone.

Downtown Artfest • 1400 South Grand • Monroe, LA 71202 • Phone- 329-2237
Fax- 329-2847 • email: downtownartfest@gmail.com • www.downtownartfest.com

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Exhibition Space

Artists must provide their own tent, displays, tools, tables, chairs, racks, etc. for displaying their work (UNLESS otherwise stated by the Booth Option you select on the Entry Form). Each artist will be given a 10 X 10 space, and additional adjacent spaces can be purchased. Your booth must remain open and attended during regular festival hours. Artists are expected to be self-sufficient and responsible for their own booth.

Selected artists will be assigned exhibition space by the Artfest Committee. Certain booth types are limited in quantity and will be assigned in order of the receipt of artist confirmation and payment.

Sale of Artwork

Artists may sell their work. The Downtown Economic Development District does not take a commission on artist's sales. *Downtown Monroe has been certified as a Louisiana Cultural District.* Within the boundaries of a certified Cultural District, no sales tax will be charged on the sale of original, one-of-a-kind works of art. For more information regarding sales tax in a cultural district see the following web address: <http://www.crt.state.la.us/culturaldistricts/Documents/SalesTaxExemptionInstructions.pdf>.

Exhibitor Rules

1. Exhibitor shall remove, at the end of the festival, all of their merchandise, materials, and equipment, leaving the exhibition space free of any accumulation of trash or debris from Exhibitor's operation.
2. Exhibitor shall set up between 12:00 noon and 1:45 am in the afternoon. All exhibitor vehicles shall be removed from walk area by 1:00 pm and shall not be allowed to reenter until after the event.
3. Exhibitor assumes all liability for injury to persons or property resulting from Exhibitor operations, and agrees to hold the Downtown Economic Development District (DEDD) harmless there from. DEDD shall have no responsibility for the security of Exhibitor booth, materials, equipment, or merchandise.
4. Exhibitor agrees that all decisions regarding compliance herewith shall be resolved by the Artfest Designee, whose decision shall be final.

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ENTRY FORM

Fee Due with application by April 16, 2009:

Entry Fee

_____ \$10

Fee Due within 10 days of acceptance notification:

Booth Options (Select one)

_____ \$35 - 10'x10' space on street

_____ \$55 - 10'x10' space in lobby of Vantage Tower

_____ \$75 - 10'x10' space under 20'x20' tent (a table is also provided)

Extras: (Select as applies)

_____ \$35 Electricity

_____ Additional adjacent spaces (cost corresponds to the Booth Option selected above)

Fees are nonrefundable. Please make check or money order payable to Northeast Louisiana Arts Council with "Artfest" written in the memo.

Name _____ Phone _____

Address _____

City _____ State _____ Zip _____

Email _____ Website _____

Medium _____

Additional Notes _____

I have read the 2010 Artfest Call for Entries and agree to abide by all the rules and agreements listed therein.

Signature _____ Date _____

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— Downtown Monroe Street Map and Festival Layout —

This Layout is Subject to Change Without Notice (v.3/9/09).

